

<p><b>PLANNING, RESOURCE AND BUDGET COMMITTEE</b>  <b>Minutes</b>  <b>September 23, 2016</b>  <b>1:00 PM – 2:30 PM</b>  <b>CP-1060-05</b></p>
---

**Attendance**

√	Yanitza Berrios		Mildred García	√	Anil Puri
	Gail Brooks	√	Sherif Khalifa	√	Greg Saks
	Ann Camp representing President Mildred García	√	Danny C. Kim	√	HyeKyeung Seung
√	Amir Dabirian		Stacy Mallicoat	√	Michael Shafae
√	Peter de Lijser	√	Amanda Martinez		Sora Tanjasiri
√	Mike DeMars	√	Bill Meyer	√	Natalie Tran
	Berenecea Johnson Eanes	√	Dave Mickey	√	Emeline Yong
	Robert Flores	√	Ryan Nichols		

Guests: Adamson, Garcia, Graylee, Kopecky, Lynch for Eanes, Olsen for Camp, Wong

**I. Call to Order**

- Chair Shafae called to order at 1:00 pm.

**II. Announcements**

- Introductions of members
- Mickey announced the “Anna of the Tropics” opens tonight and closes October 9th

**III. Approval of Minutes**

## 4.1 Minutes September 9, 2016

- M/S/P Meyer, DeMars
- All documents are available in Titanium and Dropbox. Notify Chair Shafae know if you cannot access the content

**IV. New Business**

## 5.1 PRBC Recommendations for FY 2016-17

- Chair Shafae shared the PRBC Recommendations for FY 2016-17 presented to President García from Erica Bowers on behalf of the PRBC Committee (reference memo dated May 5, 2016).
- Chair Shafae reviewed the methodology/process used to identify recommendations. Members electronically voted (clicker exercise) from a list of priorities collected from meetings and which include consideration of priorities identified from FY 2015-16.

- Main topics covered in the memo:
  - CSU Financial Context
  - CSU FY 2016-17 Budget Outlook
  - Recommendations
  - Conclusion
- Recommendations identified in memo: (page 5)
  - Operationalizing the University's Strategic Plan
  - Reinvesting in Instructional & Support Infrastructure
  - Supporting Core Operations
  - Strategically Addressing Structural Deficits
  - Capital and Facilities Infrastructure Projects
  - Faculty Hiring, Retention, and Tenure Track Density
  - Mission Critical and Compliance Initiatives
- VP Kim provided a brief update of the budget impact and the funding of the recommendations since there is not a lot of money that remains after campus funds (baseline, one-time, and reserves) are committed to meet required obligations. Refer to Table 1 (page 4) of the memo for a list of the Total Gross Baseline Increase at \$9.4M; Mandatory Costs and Commitments (Retirement, Health Care, Compensation Increases, Enrollment, Faculty Hiring Plan, Deferred Maintenance); and the Total Net Baseline Increase of \$0.64M.
- VP Kim discussed the challenges with the timing of the PRBC Recommendation Memo and the timing of the allocation of funds to each CSU campus and the amount is not known when the memo is drafted.

## 5.2 President García's Response to the PRBC Recommendations for FY 2016-17

- Chair Shafae presented President García's Response to the PRBC Recommendations for FY 2016-17.
- VP Kim reviewed the highlights:
  - FY 2016-17 Funds Available – CSU Level
    - Baseline - \$154M (Health Care Premium, Maintenance of Facilities, Retirement Rate Adjustment Costs, Budget Enrollment, Employee Compensation, Student Success, Education Insights-Student Success Network, Center for California Students)
    - One-time - \$87M (Trustees' discretion, deferred maintenance and infrastructure needs, graduation rates goal setting, best practices in employment opportunity)
  - FY 2016-17 Funds Available – CSUF
  - FY 2016-17 Budget Allocations
    - Summary of the FY 2016-17 Budget Allocations (Compulsory, Mission Critical and Compliance Initiative, Faculty Hiring, Retention, Tenure Track Density and Instruction, Capital Facilities and Infrastructure Projects, Instructional & Support Infrastructure, Core Operations Critical to Advance Institutional Mission). Total of baseline and one-time is \$35,247,289. Summary table – page 3.
  - Beyond FY 2016-17 Budget Process – Equity in State Funding, Deferred Maintenance, Funding Shortfall for Compensation Increases, Student Success and Graduation Rates
  - Conclusion

- Additional topics of discussion covered bond financing projects (McCarthy Hall renovations), Chancellor's Office guidelines for reserves (accumulate up to six months of operating costs), health safety/hazardous materials and energy savings reinvestments.
- Provost Puri shared that the Academic Master Plan is scheduled to be completed this semester (December 2016).
- Provost Puri briefed members on the Graduation Initiative (Student Success) 2025 Symposium held at Long Beach on September 21-22, 2016 based on the legislature mandate to improve graduation rates of 4-year students and 2-year transfer students. We must collect data to know where each student is in the process, identify what is required in order to graduate in 4 or 2 years, and put together an action plan to remove barriers/roadblocks for the students (advising, scheduling, bottleneck courses, financial aid, resources, etc.)

### 5.3 Reading of UPS 105.000 Consortia, Concords and Multi-campus Programs

- Chair Shafae informed members that Academic Senate has asked PRBC to review UPS 105.000, provide feedback and recommendations to Academic Senate Exec and Academic Senate for review and approval, and forward to President for final approval
- M/S/P Dabirian, Mickey suggested formation of a Subcommittee to review the UPS and share feedback with the larger group.
  - Subcommittee members: Mike Shafae, Amir Dabirian, Dave Mickey
- Chair Shafae identified the election of the Vice Chair at the October 5<sup>th</sup> meeting

## V. Adjournment

- M/S/P Dabirian, Meyer at 2:17 pm

---

### *Future items:*

- Elect Vice Chair
  - Budget Update and situation for 2016-17 AY, VP Kim, Date TBD
  - Request from Academic Senate Chair, Bonney, to review UPS 105.000
- 

Respectfully submitted: May Wong